Attest files

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It is possible to follow the status of a file through the status column in the file list and also the icon on the first line. In order for a file to be approved, all required certificates must be provided.

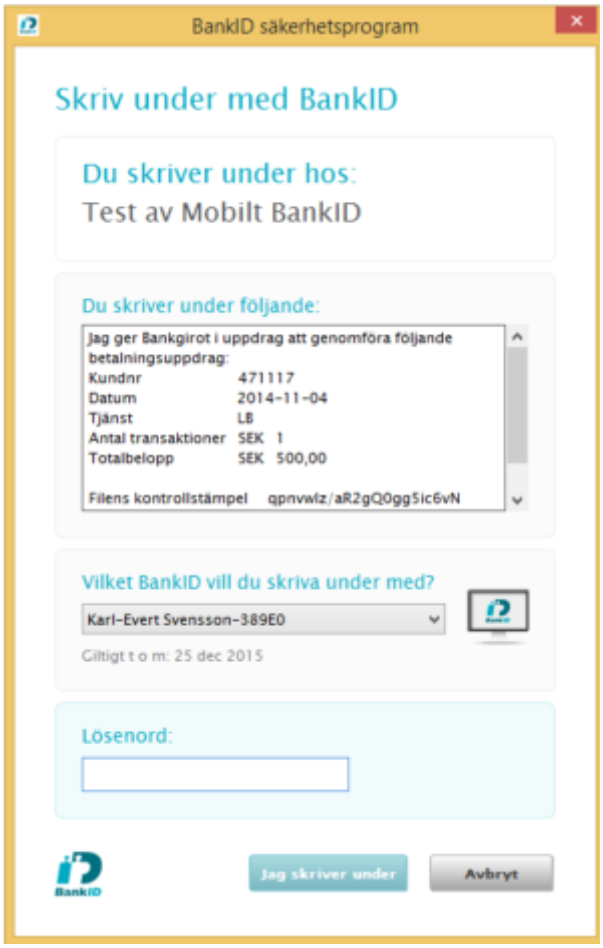
The certificate is made on Bankgirot's servers. The file must therefore first be sent to Bankgirot in order to then be certified.

To sign file electronically:

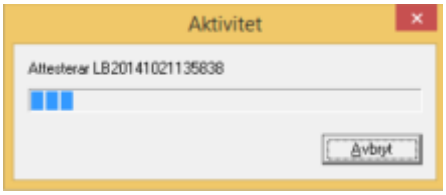
1. Select the **Current** folder in the left panel of the main window.
2. Select the file or files to be signed in the upper right panel.
3. Then click on **Actions** in the main menu and then select **Attest.**

Note!

If e-Legitimation is missing, a message from Bank-ID is displayed.



1. Select the e-Legitimation you will use to sign the files and then click **OK.**
2. Enter the signature PIN and click **OK**.
3. Once the correct PIN has been entered, the following dialog will appear during the signing process:



For the signed files, this symbol



will now appear in front of the files.

If you have more files to be signed, then repeat steps 1 through 6 above.

Warning!

If you enter the wrong PIN code three times in a row, your e-Legitimation will be locked. You must then unlock it using a PUK-code which you can find at the bottom of the paper where you have your PIN-code. It may be good

to contact your supplier of the e-Legitimation (eg Your Bank) to get the exact description of how to unlock your e-Legitimation. You can read more information on the document containing your PUK-code.